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## GPPAC Internship Gender and Project Support

<b>Starting date</b>	28 March 2022
<b>Duration</b>	4 months (4 days a week)
<b>Location</b>	GPPAC Foundation in The Hague, the Netherlands
<b>Deadline</b>	14 March 2022

*Please note that the position is unpaid. We will provide EUR 170 per month to cover expenses.*

### About GPPAC

The GPPAC Foundation is a non-governmental organisation that promotes conflict prevention and peacebuilding strategies and supports and connects people working for peace worldwide. It is the Global Secretariat of the Global Partnership for the Prevention of Armed Conflict (GPPAC), a network of civil society organisations working in this field. For more, see [www.gppac.net](http://www.gppac.net)

We facilitate connections between network members for learning and knowledge exchange, and we work to make sure that the voices of local civil society organisations are heard in national and international policy arenas.

GPPAC seeks to build a new international consensus on the way in which we approach violent conflict, calling for a fundamental change: a shift from reaction to prevention.

### About the GPPAC Internship Programme

Interns are invaluable to GPPAC, as they support our programmes with a great deal of enthusiasm and dedication. In turn, we aim to provide our interns with a useful learning experience for professional development. In addition to on-the-job learning about the programme they intern with, interns will gain an overview of the workings of our organisation and network as a whole. Interns are encouraged to participate in webinars and other online events relevant to our field of work as part of their learning experience. Each intern, with their supervisor(s), sets personal learning goals, which are monitored throughout the internship.

### Gender and Regional Support

The intern will work with GPPAC's Gender and Inclusivity Adviser and GPPAC Project Coordinator, with a focus on gender programme-related tasks and support of GPPAC-led projects.

### Tasks

The tasks of the internship will include, amongst others

#### Gender programme

- Support the implementation and reporting of the Rapid Response Window for the Participation of Women in Peace Processes and the Implementation of Peace Agreements partnership.
- Support the implementation of gender experts learning exchanges.
- Assist with the Women, Peace and Security (WPS) advocacy activities and reporting.
- Assist with the policy analysis related to Women, Peace and Security, gender and peacebuilding.
- Support the communication on gender and inclusivity.
- Attend online events related to women, peace and security issues.
- Work on the Gender Focal Points Update issued quarterly.

#### Project Coordination and General task(s)

- Support the implementation of GPPAC-led projects (such as EU-funded project "Ulaanbaatar Process: A Civil Society Approach to Building Peace in Northeast Asia" and UNDP-funded project on climate security) with the focus on communication about the projects' activities and results.
- Support the launch and implementation of the GPPAC crisis funding mechanism.



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- Support the compilation and editing of the bi-weekly newsletter for GPPAC members.
- Join Learning and Operations Team bi-weekly meetings and perform ad hoc tasks, including participation and reporting on internal and external meetings etc.

### Requirements

- Applicants must meet the requirements of the Dutch authorities (e.g. possessing a valid student visa) to do the internship. They must be a European citizen living in the Netherlands and/or be enrolled as a student in an educational institution in the Netherlands.
- Relevant educational background (university level), preferably in peace and conflict studies, international relations, political science or a related field.
- Familiarity and understanding of the civil society sector.
- Demonstrated research and analytical skills.
- Excellent command of written and spoken English, knowledge of other languages, particularly Russian, French, Arabic or Spanish will be considered an advantage.
- Strong communication skills.
- Strong organisational skills, ability to manage assigned tasks and work to deadlines.
- Sharp thinker and fast learner with an action-oriented mindset and a drive to make things happen.
- Proactive, able to work independently, problem-solve and show initiative.
- A systematic, meticulous eye for detail.
- High level of computer literacy.

### How to apply

Please send your CV, a cover letter explaining your motivation and how you fit the requirements, and a writing sample (can be an essay, article, etc.) to **Maja Vitas Majstorovic, [gender@gppac.net](mailto:gender@gppac.net)**. For processing purposes, please write only **"Internship Gender and Project Support"** in the subject line. We will only consider complete applications.

The **deadline for receipt of applications is 14 March 2022, 23:59 CET** (Netherlands time). Interviews will take place in the week of 14 March or in the week of 21 March 2022. We normally receive a considerable number of applications for internships and therefore **only contact shortlisted candidates**.