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## GPPAC Internship Gender and Regional Support

<b>Starting date</b>	20 September 2021
<b>Duration</b>	4 months (4 days a week)
<b>Location</b>	GPPAC Foundation in The Hague, the Netherlands
<b>Deadline</b>	24 August 2021

*Please note that the position is unpaid. We will provide EUR 170 per month to cover expenses.*

### About GPPAC

The GPPAC Foundation is a non-governmental organisation that promotes conflict prevention and peacebuilding strategies and supports and connects people working for peace worldwide. It is the Global Secretariat of the Global Partnership for the Prevention of Armed Conflict (GPPAC), a network of civil society organisations working in this field. For more, see [www.gppac.net](http://www.gppac.net)

We facilitate connections between network members for learning and knowledge exchange, and we work to make sure that the voices of local civil society organisations are heard in national and international policy arenas.

GPPAC seeks to build a new international consensus on the way in which we approach violent conflict, calling for a fundamental change: a shift from reaction to prevention.

### About the GPPAC Internship Programme

Interns are invaluable to GPPAC, as they support our programmes with a great deal of enthusiasm and dedication. In turn, we aim to provide our interns with a useful learning experience for professional development. In addition to on-the-job learning about the programme they intern with, interns will gain an overview of the workings of our organisation and network as a whole. Interns are encouraged to participate in webinars and other online events relevant to our field of work as part of their learning experience. Each intern, with their supervisor, sets personal learning goals, which are monitored throughout the internship.

### Gender and Regional Support

The intern will work with GPPAC's Gender and Inclusivity Specialist and a Regional Officer, with a focus on gender programme-related tasks, support of a project in Northeast Asia, and general communications and fundraising support to other regional networks of GPPAC member organisations as needed.

### Tasks

The tasks of the internship will include, amongst others

#### Gender programme

- Assist with Women, Peace and Security (WPS) advocacy activities and reporting.
- Assist with the policy analysis related to Women, Peace and Security, gender and peacebuilding.
- Liaise with Gender Focal Points for communication and fundraising purposes.
- Attend online events related to women, peace and security issues
- Work on the Gender Focal Points Update issued quarterly.

#### Regional Support and General task(s)

- Support with the tasks related to the EU-funded project 'Ulaanbaatar Process: A Civil Society Approach to Building Peace in Northeast Asia'
- Supporting the GPPAC regions in fundraising and communications.
- Support compilation and editing of the bi-weekly newsletter for GPPAC members.
- Join Regional Support Team weekly meetings and perform ad hoc tasks, including participation and



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reporting on internal and external meetings, support in translation and analysis of survey results.

### Requirements

- Eligible candidates must be registered or based in the Netherlands during the internship, and must be legally allowed to do an internship in the Netherlands, for example because they have Dutch or other EU nationality; or are taking the internship as part of a degree at a Dutch higher education institution.
- Relevant educational background (university level), preferably in peace and conflict studies, international relations, political science or a related field.
- Familiarity and understanding of the civil society sector.
- Demonstrated research and analytical skills.
- Excellent command of written and spoken English, knowledge of other languages, particularly Russian, French, Arabic or Spanish will be considered an advantage.
- Strong communication skills.
- Strong organisational skills, ability to manage assigned tasks and work to deadlines.
- Sharp thinker and fast learner with an action-oriented mindset and a drive to make things happen.
- Proactive, able to work independently, problem-solve and show initiative.
- A systematic, meticulous eye for detail.
- High level of computer literacy.

### How to apply

Please send your CV, a cover letter explaining your motivation and how you fit the requirements, and a writing sample (can be an essay, article, etc.) to **Maja Vitas Majstorovic, gender@gppac.net**. For processing purposes, please write only “**Internship Gender and Regional Support**” in the subject line. We will only consider complete applications.

The **deadline for receipt of applications is 24 August 2021, 23:59 Netherlands time** (Netherlands time). Interviews will take place in the week of 30 August 2021. We normally receive a considerable number of applications for internships and therefore **only contact shortlisted candidates**.