



A Network of People
Building Peace

GPPAC Internship Regional Support

Starting date	3 May 2021
Duration	3 months (4 days a week)
Location	GPPAC Foundation in The Hague, the Netherlands
Deadline	16 April 2021

Please note that the position is unpaid. We will provide EUR 170 per month to cover expenses.

About GPPAC

The GPPAC Foundation is a non-governmental organisation that promotes conflict prevention and peacebuilding strategies and supports and connects people working for peace worldwide. It is the Global Secretariat of the Global Partnership for the Prevention of Armed Conflict (GPPAC), a network of civil society organisations working in this field. For more, see www.gppac.net

We facilitate connections between network members for learning and knowledge exchange, and we work to make sure that the voices of local civil society organisations are heard in national and international policy arenas.

GPPAC seeks to build a new international consensus on the way in which we approach violent conflict, calling for a fundamental change: a shift from reaction to prevention.

About the GPPAC Internship Programme

Interns are invaluable to GPPAC, as they support our programmes with a great deal of enthusiasm and dedication. In turn, we aim to provide our interns with a useful learning experience for professional development. In addition to on-the-job learning about the programmes they intern with, interns will gain an overview of the workings of our organisation and network as a whole. Interns are encouraged to participate in webinars and other online events relevant to our field of work as part of their learning experience. Each intern, together with their supervisor, sets personal learning goals, which are monitored throughout the internship.

Regional Support

The intern will work with two staff members; each of them responsible for supporting several regional GPPAC networks. The focus of this internship is on: fundraising, communications and other support to these regions.

Tasks

The intern will be part of the regional support team, under the supervision of two Regional Officers. The tasks of this internship will include, amongst others:

- Support regional networks in their fundraising efforts (developing concept notes and liaising with potential partners, engaging with embassies etc.);
- Support with increasing visibility of the GPPAC members' work and telling their stories via GPPAC website, social media, and other communication channels;
- Support grant management of the EU-funded project 'Ulaanbaatar Process: A Civil Society Approach to Building Peace in Northeast Asia';
- Support in organising online trainings with GPPAC working groups [to be confirmed];
- Work with other interns in compiling and presentation of information for the GPPAC Update to send out every two weeks to the GPPAC members;
- Join Regional Support Team weekly meetings and perform ad hoc tasks, including participation and reporting on internal and external meetings, support in translation, assisting in GPPAC workshops. Possibly contribute to the new season of the Peace Corner Podcast series pending priority setting with our partners. You can find the podcast [here](#).



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Requirements

- Eligible candidates must be registered or based in the Netherlands during the internship, and must be legally allowed to do an internship in the Netherlands, for example because they have Dutch or other EU nationality or residency; or are taking the internship as part of a degree at a Dutch higher education institution;
- Relevant educational background (university level), preferably in peace and conflict studies, or a related field;
- Familiarity with, and understanding of local peacebuilding and the civil society sector;
- Sharp thinker and fast-learner with an action-oriented mindset and a drive to make things happen;
- Excellent command of written and spoken English is essential, knowledge of French / and/or Russian are a strong advantage, other languages are a plus;
- Strong communication and diplomatic skills;
- Strong organisational skills, ability to manage assigned tasks and work to deadlines;
- Demonstrated research and analytical skills;
- Proactive, able to work independently, problem-solve and show initiative;
- A systematic, meticulous eye for detail;
- High level of computer literacy (Microsoft Office pack and possibly other software or databases);
- Experience with EU projects and work experience in the field are an advantage but not a requirement;
- Experience with creating engaging content on social media, especially Twitter and Instagram.

How to apply

Please send your CV, a cover letter explaining your motivation and how you fit the requirements, and a writing sample (can be an essay, article, etc.) to Ms Kristina Miletic, k.miletic[at]gppac.net. For processing purposes, please write only “**Internship Regional Support**” in the subject line. We will only consider complete applications.

The deadline to submit applications is Thursday, 16 April 2021, 17:00 Netherlands time. Interviews will take place during **the week of 19 April** by either phone, Skype or Zoom. We normally receive a considerable number of applications for internships, and will therefore **only contact shortlisted candidates**.