



A Network of People
Building Peace

GPPAC Internship Gender and Global working groups support

Starting date	30 March 2020
Duration	4 months (4 days a week)
Location	GPPAC Foundation in The Hague, the Netherlands
Deadline	8 March 2020

Please note that the position is unpaid. We will provide EUR 170 per month to cover expenses.

About GPPAC

The GPPAC Foundation is a non-governmental organisation that promotes conflict prevention and peacebuilding strategies and supports and connects people working for peace worldwide. It is the Global Secretariat of the Global Partnership for the Prevention of Armed Conflict (GPPAC), a network of civil society organisations working in this field. For more, see www.gppac.net

We facilitate connections between network members for learning and knowledge exchange, and we work to make sure that the voices of local civil society organisations are heard in national and international policy arenas.

GPPAC seeks to build a new international consensus on the way in which we approach violent conflict, calling for a fundamental change: a shift from reaction to prevention.

About the GPPAC Internship Programme

Interns are invaluable to GPPAC, as they support our programmes with a great deal of enthusiasm and dedication. In turn, we aim to provide our interns with a useful learning experience for professional development. In addition to on-the-job learning about the programmes they intern with, interns will gain an overview of the workings of our organisation and network as a whole. We also provide a series of short workshops over the duration of the internship, on topics ranging from the theoretical (how to analyse a conflict) to the practical (how to develop a project budget). Each intern, together with their supervisor, sets personal learning goals, which are monitored throughout the internship.

Gender and Global working groups support

The internship is placed within the Regional Support Team which strengthens the GPPAC network at all levels, and enhances the work of GPPAC's members, both individually and collectively. The Gender and Inclusivity programme supports GPPAC regions and other programmes in integrating gender-sensitive peacebuilding perspectives into their work and contributes a conflict prevention perspective to global advocacy efforts on women, peace and security issues. The global working groups support refers to the work of the three thematic working groups within GPPAC: Peace Education, Improving Practice and Youth, Peace and Security.

This internship has a focus on the activities implemented within the Gender and Inclusivity Programme under the supervision of the Gender and Inclusivity Specialist; and the support to the Global Working groups on Improving Practice, Youth Peace and Security and Peace Education. The Gender and Inclusivity Specialist works from Belgrade in Serbia but the location for this internship position is in The Hague, the Netherlands.

Tasks

The tasks of the internship will include, among others:

Gender and Inclusivity Programme

- Support communication with GPPAC gender experts (Gender Focal Points) (collect and process information, work on the Gender Focal Points Update issued quarterly, etc.).
- Support further development and implementation of the Gender training.
- Attend meetings related to Women, Peace and Security (National Action Plans on UN Security



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Council Resolution 1325 etc.) in the Netherlands and report to the Gender and Inclusivity Programme Specialist.

- Support GPPAC's involvement in the relevant international working groups and coalitions on Women, Peace and Security such as the NGO working group on WPS including fact-finding, proofread reports, consolidate input, and liaise with members.
- Support policy analysis on Women, Peace and Security.
- Support fundraising for the Gender programme.

Global working groups:

- Support coordination of GPPAC's global working groups: Peace Education, Improving practice and Youth, Peace and Security.
- Support Improving practice and Peace Education, in particular:
 - developing the 'training-of-trainers' manual of Improving Practice working group and mapping of members' training expertise;
 - organising webinars and virtual meetings;
 - organising annual meetings.

General task(s)

- Work with other interns in compiling information for the bi-weekly GPPAC Update. The newsletter provides GPPAC members with internal and external updates, serves as a place to share members' own news and includes information about relevant resources and opportunities.
- Some general office support beyond the assigned programme tasks, when requested (daily organisational tasks will be kept to a minimum).
- Contribute to the development of the fourth season of the Peace Corner Podcast series together with other interns (conduct interviews, prepare interview questions, identify topics, develop promotional outputs, etc.). You can find the podcast [here](#).

Requirements

- Candidates must be eligible to do an internship in The Netherlands
- Relevant educational background (university level), preferably in peace and conflict studies, international relations, political science or a related field.
- Familiarity and understanding of the civil society sector.
- Demonstrated research and analytical skills.
- Excellent command of written and spoken English, knowledge of Arabic and French will be considered a strong advantage.
- Strong communication skills.
- Strong organisational skills, ability to manage assigned tasks and work to deadlines.
- Proactive, able to work independently, problem-solve and show initiative.
- Systematic, meticulous eye for detail.
- High level of computer literacy, in particular use of Word, Excel, and online tools such as Google documents.

How to apply

Please send your CV, a cover letter explaining your motivation and how you fit the requirements, and a writing sample up to four pages (can be an extraction from an essay, article, etc.) to **Maja Vitas Majstorovic** at [gender\[at\]gppac.net](mailto:gender[at]gppac.net) and copy **Kristina Miletic** at [k.miletic\[at\]gppac.net](mailto:k.miletic[at]gppac.net). For processing purposes, please write just "**Internship application Gender and Global Working Groups support**" in the subject line. We only consider complete applications.

The **deadline for submission of applications is 8 March 2020, 23:59** (Netherlands time). Interviews will take place on 19 and 20 March 2020. We normally receive a considerable amount of applications for internships and therefore contact only shortlisted candidates.