



A Network of People  
Building Peace

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## GPPAC Internship Content Writer on peace & conflict

<b>Starting date</b>	2 September 2019
<b>Duration</b>	4 months (4 days a week)
<b>Location</b>	GPPAC Foundation in The Hague, the Netherlands
<b>Deadline</b>	11 July 2019

*Please note that the position is unpaid. We will provide EUR 170 per month to cover expenses.*

### About GPPAC

The GPPAC Foundation is a non-governmental organisation that promotes conflict prevention and peacebuilding strategies and supports and connects people working for peace worldwide. It is the Global Secretariat of the Global Partnership for the Prevention of Armed Conflict (GPPAC), a network of civil society organisations working in this field. See [www.gppac.net](http://www.gppac.net)

We facilitate connections between network members for learning and knowledge exchange, and we work to make sure that the voices of local civil society organisations are heard in national and international policy arenas.

GPPAC seeks to build a new international consensus on the way in which we approach violent conflict, calling for a fundamental change: a shift from reaction to prevention.

### About the GPPAC Internship Programme

Interns are invaluable to GPPAC, as they support our programmes with a great deal of enthusiasm and dedication. In turn, we aim to provide our interns with a useful learning experience for professional development. In addition to on-the-job learning about the programme they intern with, interns will gain an overview of the workings of our organisation and network as a whole. We also provide a series of short workshops over the duration of the internship, on topics ranging from the theoretical (how to analyse a conflict) to the practical (how to develop a project budget). Each intern, together with their supervisor, sets personal learning goals, which are monitored throughout the internship.

### Communication and Information Management

The Communication and Information Management (CIM) team is responsible for the external communication of GPPAC. This includes several functions like the development and implementation of communication strategies, producing timely content, implementing and maintaining online services to network members. Another task of the team is to manage the internal IT processes.

The main goals of the internship position are to:

1. Help create visibility of GPPAC Foundation.
2. Support GPPAC's external communications.
3. Demystify conflict prevention.

### Tasks

The tasks of the internship include, amongst others:

#### **Put conflict prevention on the map (with a specific GPPAC angle):**

- Develop messages related to conflict prevention.
- Research the latest conflict prevention developments and keep the information up to date.
- Collect and draft stories from GPPAC members on conflict prevention and peace.

#### **Support external communications around GPPAC activities**

- GPPAC online campaigns.
- Support GPPAC events such as Hague Talks or other GPPAC events.



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- Support content management of GPPAC websites.
- UN activities.

**Develop the third season of the Peace Corner Podcast series** together with other interns (communications & dissemination plan, conduct interviews, prepare interview questions, identify topics, develop promotional outputs, etc.). You can find the podcast [here](#).

### **Weekly monitor and track recent developments related to conflict prevention and peacebuilding**

#### **Support content development around GPPAC programmes and themes**

- Develop one-pagers for donors on specific themes and regions (such as human security, the Sustainable Development Goals (SDGs), dialogue and mediation, etc.).
- Develop other communication materials for publications, events, etc.
- Content development of external communications (e.g. draft articles, blogs and videos).

#### **General task(s)**

- Work with other interns in compiling information for the bi-weekly GPPAC Update. The newsletter provides GPPAC members with internal and external updates, serves as a place to share members' own news and includes information about relevant resources and opportunities.
- Some general office support beyond the assigned programme tasks, when requested (daily organisational tasks will be kept to a minimum).

#### **Requirements**

- Relevant educational background (university level), preferably in peace and conflict studies, international relations, political science or a related field.
- Familiarity and understanding of the civil society sector.
- Demonstrated research and analytical skills.
- Excellent command of written and spoken English, knowledge of other languages a strong advantage.
- Strong communication skills.
- Knowledge of graphics/multimedia design (Photoshop and Illustrator) is a strong advantage.
- Strong organisational skills, ability to manage assigned tasks and work to deadlines;
- Proactive, able to work independently, problem-solve and show initiative.
- A systematic, meticulous eye for detail.
- High level of computer literacy

#### **How to apply**

Please send your CV, a cover letter explaining your motivation and how you fit the requirements, a writing sample (can be an essay, article, etc.) and preferably a graphic design sample (e.g. a flyer) to **Ms Victoria Carreras, v.carreras[at]gppac.net**. For processing purposes, please write only "Internship CIM" in the subject line. We only consider complete applications.

The **deadline to submit applications is Thursday 11 July, 24:00 Netherlands time**. Interviews will take place in the week of **22 July 2019**.

We normally receive a considerable amount of applications for internships and, therefore, **only contact shortlisted candidates**. For progress in the recruitment process, please consult our website <https://gppac.net/vacancies>.